Certificate Course in School Librarianship (CCSL)

Online Certificate Programme in School Librarianship for Professional Skills and Competencies in the Digital Environment

OFFERED BY :

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ABOUT NCERT

National Council of Educational Research and Training (NCERT) is an autonomous organization set up in 1961 by the Government of India to assist and advise the Central and State Governments on policies and programmes for qualitative improvement in school education. Major objectives of the NCERT and its constituent units are to:

- Undertake, aid, promote and coordinate research in areas related to school education
- Prepare and publish model textbooks, supplementary material, newsletters, journals and other related literature
- Organize pre-service and in-service training of teachers
- Develop and disseminate innovative educational techniques and practices
- Collaborate and network with state educational departments, universities, NGOs and other educational institutions
- Act as a clearing house for ideas and information in matters related to school education
- Act as a nodal agency for achieving goals of universalisation of elementary education

In addition to research, development, training, extension, publication and dissemination activities, the NCERT is an implementation agency for bilateral cultural exchange programmes with other countries in the field of school Education.

The NCERT also interacts and works in collaboration with the international organizations, visiting foreign delegations and offers various training facilities to educational personnel from developing countries.

ABOUT THE INSTITUTE

The Regional Institute of Education, Mysore (RIEM), India, founded on August 1,1963, is one of five such institutions established by the National Council of Educational Research and Training (NCERT), New Delhi. The RIEM caters to the educational needs of the southern states of Andhra Pradesh, Karnataka, Kerala, Tamil Nadu, Telengana and the Union Territories of Pondicherry and Lakshadweep. Its main functions are developing curriculum and curricular materials, designing and organizing pre-service and in-service teacher education programmes, conducting and promoting educational research, acting as a clearing house for ideas and information on all matters relating to school education.

ABOUT INSTITUTE LIBRARY

The Institute Library serves as a resource center to meet the needs of faculty, students, researchers and teacher educators of Southern States of India. It has over 70,000 documents on various disciplines. The main collection of the library is in the field of Education, Teacher Education, Science Education, Social Science Education and Language Education. The collection comprises of Books, Encyclopedias, Dictionaries, Atlases, Maps, Back Volumes of Journals, Annual Reports, Year books, Seminar & Conference proceedings, Educational Surveys & Reports, M.Ed and Ph.D. dissertations and NCERT publications. The library is subscribing to several national and international journals both print and online. It also subscribes to important e-resources. The library is fully automated using LIBSYS Software. The Online Public Access Catalogue (OPAC) is provided for easy searching and retrieval of library documents. The detailed information about the RIE Library is available at http://rielibrarymysore.wordpress.com/

ABOUT THE PROGRAMME

Certificate Course in School Librarianship (CCSL) is a programme designed for the target group working in the school education system as Teacher librarians/In-charge Librarians and Librarians working in school libraries. Later on the course can also be made open for those who would like to opt for School Librarianship as a profession. This is a 6 credit course of Six months duration organized under two modules. However, the registration for the programme is valid for a maximum period of two years. The programme is designed on e-Learning environment, wherein the major instructional inputs are provided online. There would be two contact programmes of 10 days each, with a time gap for undertaking assigned activities. The certificate course can be pursued on a part-time basis.

THE TARGET GROUP

- This Certificate in School Librarianship is meant for the Librarians, In-charge Librarians, Teacher Librarians, Administrative staff of primary, upper primary, secondary and senior secondary schools.
- They may also be Librarians, Teacher Librarians, In-charge Librarians, Teacher trainers and Administrative staff working in school education systems such as BRC, DIET, CTE, IASE and SIE/SCERT.
- Apart from the government sector, this certificate programme is intended for Librarians, Teacher Librarians, In-charge Librarians, Teacher trainers and Administrative staff working in the non-governmental and private institutions and agencies.
- The programme is also useful to individuals who have an interest to opt for School Librarianship as a profession.

OBJECTIVES

The objectives of the Certificate Course in School Librarianship is to develop essential professional skills and competencies among the participants to :

- plan and acquire good collection for school library
- organize and manage school library effectively and efficiently
- provide better library services to school children and teachers in web environment
- nurture reading among school children and initiate collaborative learning
- promote use of web resources among the school children and teachers
- organize Information literacy programmes for the benefit of students and teachers for the effective use of digital and web resources

DURATION

- The programme is of 6 months duration.
- During the course of the 6 months, there will be 2 contact programmes of 10 days each.
- Course work may also be spread out over a maximum period of two years for those who could not complete course work within six months.

ELIGIBILITY

- Initially, the certificate course will be for the deputed candidates from school education system with basic computer skills. Later on it will be open to non-deputed candidates.
- The candidates aspiring to join the certificate programme should have a Bachelor's degree in any discipline.

PROGRAM OUTLINE

- The Certificate Course in School Librarianship is organized under 2 modules, 6 blocks and 18 units.
- Each module will be of 3 credits and would consist of 3 blocks with three units under each block.

Module	Block	Unit
Module I: **School Library:** **Collection,** **Organization** **and Management**	**Block I:** **Fundamentals of School Librarianship**	**Unit 1:** School Library: An introduction
		Unit 2: School Librarianship: Roles, Responsibilities, Skills and Competencies
		Unit 3: School Library Infrastructure: Standards, Policies and Practices
	Block II: **Collection Development in School Libraries**	**Unit 4:** Collection Development: Principles, Policies and Procedures
		Unit 5: Print and Electronic Resources for a School Library
		Unit 6: Selection Tools, Strategies and Acquisition Process
	Block III: **School Library Organization and Management**	**Unit 7:** Classification, Cataloguing and Physical Processing
		Unit 8: Automation of a School Library using e-Granthalaya
		Unit 9: Library Collection Maintenance, Library Records, Stock Verification and Library Committee
Module II: **School Library:** **Activities, Services and Technologies**	**Block IV:** **School Library Activities**	**Unit 1:** Activities to inculcate and enhance Reading
		Unit 2: Collaborative Learning
		Unit 3: Promotion and Publicity
	Block V: **Planning and Designing of School Library Services**	**Unit 4:** School Library Services
		Unit 5: Web based Library Services
		Unit 6: Library Instruction and Information Literacy
	Block VI: **Technologies for a School Library**	**Unit 7:** Web Tools for a School Library
		Unit 8: Blogs and Social Networking for a School Library
		Unit 9: Digital Library for a School

SCHEME OF EVALUATION

Performance on Assignment Under Each Block	One Per Block (6×25)	**150**
Term End Written Test	2 × 75	**150**
Term End Viva-voce and Field Work	50	**50**
Total		**350**

Results will be announced as grade

TRANSACTION METHODOLOGY

- The CCSL is offered as an online programme with two contact programmes, one at the beginning and the other at the end of six months.
- The gap of time between the two contact programmes is meant for completing assigned activities which form an essential part of the continuous assessment.
- A candidate who has enrolled for the CCSL would be provided an online access to the learning material specially designed for the programme.
- The student has to complete the assigned activities under each of the units/modules as per the instructions provided from time to time.

CONTACT DETAILS

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